

Deadline for Submitting Applications for **Social Scholarships, Increased Social Scholarships,** and Scholarships for **Students with Disabilities** at Rzeszów University of Technology for the **summer** semester of the **2024/2025** academic year in April and May

Important Notice

Before completing the application, students must familiarize themselves with the Regulations on Granting Benefits to Students of Rzeszów University of Technology, dated July 17, 2019, with subsequent amendments, as well as the procedure for applying for scholarships applicable in the 2024/2025 academic year.

Deadlines

We inform students that the application system for social scholarships and scholarships for students with disabilities will be reopened in USOSweb on the following dates:

- **April:** From April 23 to April 30, 2025
- **May:** From May 12 to May 19, 2025

Application Submission

The completed application in USOSweb, printed and signed, along with the required documents, must be submitted or sent by post/courier to the **Student Financial Aid Office** at: ul. Podkarpacka 1, 35-082 Rzeszów, Building "J," 1st floor, Room 101, 102, or 118 between **8:00 AM and 1:30 PM**.

Students of the Faculty of Mechanical and Technological Engineering in Stalowa Wola should submit their applications at the Faculty Dean's Office during office hours.

Consultation & Verification of Applications and Documents

To correctly fill out the application and compile the necessary documents confirming the student's financial and family situation, students may consult via telephone or email before submission.

To do so, students can send scanned copies of their income declaration and supporting documents to: stypendia@prz.edu.pl.

Telephone consultations will be available Monday to Friday from 8:00 AM to 2:00 PM at the following numbers: 17865**1482**, 17743**2514**, 17743**2516**, 17865**1285**, 17743**2515**.

Required Documents:

1) Social Scholarship and Increased Social Scholarship

1. A student who received a social scholarship or an increased social scholarship in the **winter** semester of the 2024/2025 academic year and whose circumstances affecting scholarship eligibility have not changed (i.e., their financial or family situation remains the same) must complete the Social Scholarship - Summer Semester 2024/2025 application in the USOSweb system → continuation application and submit it in person or send it by post/courier to the Student Financial Aid Office (ul. Podkarpacka 1, 35-082 Rzeszów, Building J, Room 101, 102, or 118). It is not required to resubmit documents related to financial and family status, based on which the scholarship was granted in the winter semester of the 2024/2025 academic year. However, it is mandatory to attach a certificate issued by a social assistance center or a social services center confirming that the student or their family members received social assistance benefits in **2025** if the monthly income per family member is equal to or lower than **823 PLN**.

2. A student who:

- **Received or applied for** a social scholarship or an increased social scholarship in the **winter** semester of the 2024/2025 academic year and whose **financial or family situation has changed**, affecting their eligibility for the scholarship;
- **Did not apply** for a social scholarship or an increased social scholarship in the **winter** semester of the 2024/2025 academic year;
- **Started a second-cycle (Master's) degree** program in the **summer** semester of the 2024/2025 academic year;

must complete the application in the USOSweb system and submit it in person or send it by post/courier along with the required documents to the Student Financial Aid Office (ul. Podkarpacka 1, 35-082 Rzeszów, Building J, Room 101, 102, or 118):

1. Income statement (student's and/or their family's income earned in 2023);

2. Application for a social scholarship or an increased social scholarship for the summer semester of the 2024/2025 academic year, selecting in USOSweb → new application for a social scholarship/increased social scholarship;
3. A complete set of documents confirming the student's financial and family situation, including a certificate from a school or university confirming that the student's sibling or child is attending a school or university up to the age of 26.

Note: A student whose monthly income per family member is equal to or lower than **823 PLN** is required to attach a certificate issued by a social assistance centre or a social services centre confirming that they or their family members received social assistance benefits in **2025**. If the student does not receive social assistance benefits, they must provide documentation proving their family's sources of income. This requirement applies to students submitting both the **continuation application and the new application** if their monthly income per family member is equal to or lower than **823 PLN**.

All documents must be submitted as originals or certified copies.

Certified Copies

A certified copy must include:

- A statement such as "**Certified True Copy**" on **each page**, along with:
 - A **stamp**,
 - The **date**,
 - A **legible signature** (or an illegible signature with a name stamp) of an authorized person confirming the copy's authenticity.

For multi-page documents, the first page can include a statement like:

"Certified True Copy from Page ... to Page ...".

Student Dormitory Verification

Student residency in a **Rzeszów University of Technology dormitory** is verified based on an official list provided by the **dormitory administrator** at the beginning of each semester.

2) Scholarship for Students with Disabilities

Eligible students include those who:

- **Received** a disability scholarship in the winter semester (2024/2025).

- **Did not apply** for a disability scholarship in the **winter** semester (2024/2025).
- **Started a second-cycle (Master's) program** in the **summer** semester (2024/2025) and wish to apply.

Application Process

The student must complete the application in the USOSweb system and submit it in person or send it by post/courier to the Student Financial Aid Office (ul. Podkarpacka 1, 35-082 Rzeszów, Building J, Room 101, 102, or 118) as a new application for a scholarship for students with disabilities.

Registration of Disability Certificate

If the disability certificate was issued **after December 31, 2024**, students must register the certificate in USOSweb.

The registration is carried out by a staff member of the **Office for Students with Disabilities**, who must enter the certificate details into USOSweb immediately.

For assistance with certificate registration, students can contact the **Office for Students with Disabilities** via:

- **Phone:** 177432372
- **Email:** majak@prz.edu.pl

Submitting Scholarship Applications

Applications for the above-mentioned scholarships for the **summer** semester of the 2024/2025 academic year will be available in USOSweb. Applications must be completed and submitted within the specified deadlines.

Consequences of Missing the Deadline

Failure to submit or send the application to the Student Financial Aid Office by the specified deadline will result in the application being rejected in USOSweb and left unprocessed.

Rozdział 1 Emergency Grant Applications

The application system for **one-time financial assistance** in USOSweb will remain open until **June 6, 2025**, for the summer semester of the 2024/2025 academic year.